



**Minutes
HISTORY MUSEUM AND LIBRARY ADVISORY BOARD
Wednesday, May 6, 2015**

Minutes of the HISTORY MUSEUM AND LIBRARY ADVISORY BOARD recorded at 5:30 p.m. on Wednesday, May 6, 2015, within the Tempe History Museum Board Room, 809 E. Southern Ave, Tempe, AZ.

REVISED AS NOTED:

(MEMBERS) Present:

Jennifer Wagner (Chair)
David Huizingh
John Linda
Johnny Tse
Mary O'Grady
Nicolle (Nikki) Gusz

(MEMBERS) Not Present:

James (Jim) Schoenwetter
Virginia (Ginny) Sylvester (Vice-Chair)
Ann Lynn DiDomenico

City Staff Present:

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Brenda Abney, Museum Manager, Library and Cultural Services Division
Carlos E. Bejarano Jr., Library Specialist, Library

General Public Present:

- None

Agenda Item 1 - Call to Order

- Jennifer Wagner called the meeting to order at 5:36 p.m.

Agenda Item 2 - Call to the Audience

- None

Agenda Item 3 - Approval of the February 4, 2015 History Museum and Library Advisory Board Meeting Minutes Document - ACTION

MOTION: John Linda moved to approve the February 4, 2015 History Museum and Library Advisory Board Special Meeting minutes document as presented.

SECOND: Johnny Tse seconded.
DECISION: February 4, 2015 History Museum and Library Advisory Board meeting minutes document approved as presented.

Agenda Item 4 - Approval of the March 4, 2015 History Museum and Library Advisory Board Meeting Minutes Document - ACTION

MOTION: John Linda moved to approve the March 4, 2015 History Museum and Library Advisory Board Special Meeting minutes document with the correction to the Collection Report showing Acquisitions were approved rather than Provisional Deposits.
SECOND: Mary O'Grady seconded.
DECISION: March 4, 2015 History Museum and Library Advisory Board meeting minutes document approved as amended.

Agenda Item 5 – Friends of the Tempe Public Library Report:

- None.

Agenda Item 6 – Tempe Historical Society Report:

- None.

Agenda Item 7 – Staff Reports:

- Division Report – Barbara Roberts reported to the Board:
 - A draft of the Arts and Culture master plan is expected at the end of May with the hope that the final report will be presented to Council in June.
 - Many decisions about programming, public art projects, and unfilled job positions are waiting for recommendations expected in the plan.
- Library Report – Barbara Roberts reported to the Board:
 - There are four retirements at the Library before the end of summer.
 - The supervisor of the Library's youth department is retiring on June 12. That position was opened and first round interviews of five candidates takes place on May 15.
 - The remaining staff positions are on hold pending discussions with Finance so Barbara Roberts can make some decisions about possible changes to the positions.
 - The Tempe Entrepreneurial Network (TEN) program will be located in the current quiet room, the area outside and adjacent to the quiet room, and patios off both areas.
 - The TEN program is in the design phase and no programming, staffing, or funding has been finalized.
 - The College Connect program will be housed in the Teen Room on the lower level of the Library.
 - The Maricopa County Youth Workforce will share the Teen Room space with College Connect.
 - Arizona State University (ASU) is interested in establishing a Maker Lab with 3D printers geared toward youth and teens at the Library.
 - Library statistics for March show an increase in door count, program attendance, and materials circulation.

- The Library received a new Library Services & Technology Act (LSTA) grant for \$3500.00 to support Science, Technology, Engineering, Arts, and Math (STEAM) project revolving around sewing skills.
 - The Library will purchase four sewing machines with the LSTA grant and design a curriculum to teach youth sewing skills.
 - Johnny Tse asked if final statistics for the Page Turner youth program were available. Barbara Roberts stated that she would get the statistics.
- Museum Report – Brenda Abney reported to the Board:
 - The Museum has an administrative assistant vacancy that is currently open internally and externally.
 - E-Museum is undergoing troubleshooting and has not launched publicly.
 - The Legend City project will open in November.
 - Four video interviews for the Legend City project have been completed for promotional materials and exhibit content.
 - The Wild Wednesdays summer program has been renamed Sounds of Summer which ties the program to the Tempe Sound theme.
 - Sounds of Summer performances will take place at 11:00 a.m. and 1:00 p.m., and activities for children will be available from 10:00 a.m. – 2:00 p.m.
 - School tours of the Petersen House Museum have concluded and received positive evaluations from teachers.
 - Brenda Abney is developing a youth tour for the Elias-Rodriguez House that dovetails with Tempe schools' curriculum.
 - The Museum held a volunteer appreciation event and gave out service awards.
 - The Veterans History Project is partnering with the Museum to hold the Veterans Speak program on May 14. A handout was provided.
 - The Chapito Chavarria Orchestra will be at the Museum on May 22 for a commemoration and performance. A handout was provided.
 - Museum attendance statistics for the calendar year to date and fiscal year to date have increased by a couple thousand visitors.

Agenda Item 8 – Museum Collections Committee recommendations - ACTION

- Brenda Abney reported to the Board:
 - An overview of the current list of provisional deposits, acquisitions, and loans for the months of April 2015 and May 2015.
 - A brief history of the McClintock Map Makers.

MOTION: David Huizingh moved to approve the April 2015 recommended acquisitions presented.
SECOND: John Linda seconded.
DECISION: The April 2015 recommended acquisitions were approved as presented.

MOTION: Johnny Tse moved to approve the May 2015 recommended acquisitions as presented.
SECOND: Nicolle (Nikki) Gusz seconded.
DECISION: The May 2015 recommended acquisitions were approved as presented.

Agenda Item 9 – Library Strategic Plan and next steps - DISCUSSION:

- Barbara Roberts announced to the Board:
 - Subcommittees composed of Library staff met to plan how to achieve the year one goals of the Library's strategic plan.
 - An Arizona based library consulting firm will be contacted to help the subcommittees create a survey for the focus groups.

Agenda Item 10 – Board Members' Announcements:

- Nicolle (Nikki) Gusz has resigned from the Board.
- Barbara Roberts is making the request that Nicolle (Nikki) Gusz's Board replacement be filled by an applicant from the pool for the former Tempe Historical Museum Advisory Board.

Agenda Item 11 - Adjournment

- Chair Jennifer Wagner adjourned the meeting at 6:17 PM.

The next meeting date and location of the History Museum and Library Advisory Board is Wednesday, June 3, 2015 at 5:30 PM in the Tempe Public Library Board room.

Prepared by: Carlos E. Bejarano Jr.

Reviewed by: Brenda Abney and Barbara Roberts